



Nights Away Notification

This form provides the information a Commissioner requires to **APPROVE** an event to take place (i.e. POR 9.1b/9.1c). Each group attending a Nights Away event (even a County or District event) will need to submit this information.

For all Nights Away experiences all of the information below should be with your District Commissioner (or appointee) **SEVEN** days before the event (in normal circumstances). How the information is passed on will depend on local arrangements (this may be for example by telephone call, e-mail or fax).

For all Nights Away held at facilities not owned or operated by Scouting, such as public or commercial campsites and youth hostels, the host District Commissioner ^(Note 1) must also receive a copy of the information, normally this should be **FOURTEEN** days before the event. Where an expedition is taking you across a number of Districts or Counties this information should be sent to the County Secretary(s) instead.

Permit Holder's Name		Telephone	
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Email	
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Group and District		Section	
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Event Leader (if not Permit holder)		Telephone	
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OR Passport holder's name		Email	
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Venue Name		Telephone	
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Venue Address	
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Please check the Prohibited and Restricted Areas Camping Directory on scouts.org.uk to ensure your site does not fall within a restricted area.

Event Dates	From		To		Number of Nights	
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Nos. Attending	BS		CS		S		ES		Adults	
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Type of Event (e.g. sleepover, hike, Pack Holiday, etc.)	
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Special Activities (e.g. those requiring permits)	
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Menus, programmes and other paperwork are **NOT** required with this form

InTouch Details	
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GSL / DESC is aware of the event	<input type="checkbox"/>
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Home DC Name		Telephone	
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Host DC Name ^(Note 1)		Telephone	
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OR ^(Note 2)

Scout Campsite		Telephone	
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Note 1 – If you know the postcode of the site, the Scout Information Centre on 0845 300 1818, can tell you the name and address of the local District Commissioner.

Note 2 – If you are using Scout owned or operated facilities there is no requirement to complete the Host DC's details **only** the Scout Campsite details.